Chinese-American Family Alliance For Mental Health
P.O. Box 918, New York, NY 10002
www.cafamh.org

CAFAMH Leaders of Tomorrow Program

The CAFAMH Leaders of Tomorrow Program is a prestigious volunteer program for students and young professionals who are interested in psychology, social work, or other related fields. The program aims to mentor talented students and young professionals interested in the mental health needs of the underserved immigrant Chinese community.

Title: Associate Editor Volunteer

Qualifications:
- Demonstrated ability to work independently, manage time effectively, and proactively problem solve in a fast paced environment.
- Knowledge of mental health issues in the Chinese community.
- Ability to work flexible hours, including some evenings and weekends.
- A Bachelor of Arts or Science in media, non-fiction writing, journalism, or related field is preferred.
- Fluency in written and oral English/Chinese is required; Mandarin, Cantonese, or Fuzhounese is preferred. Computer literacy in both languages is required.

Responsibilities:
- Have a clear vision for the newsletter that reflects CAFAMH's mission and engages the readers.
- Establish topic/theme for each newsletter.
- Delegate writing assignments to other volunteers with clear deadlines, and follow up on progress.
- Proof read and edits final drafts of manuscripts for publication.
- Responsible for the final compilation of each newsletter.

Supervision:
- Individual supervision is provided once a month or on an as-needed basis by a Masters or Doctorate level professional.

Requirements:
- Regular attendance at family support group meetings, board meetings, and subcommittee meetings as scheduled.

Benefits:
- Gain experience in grassroots advocacy and working in a community-based organization.
- Develop time management, listening, and problem solving skills.

- Opportunities for professional development and networking at various levels, including but not limited to, managers and leaders in the healthcare and human services industry.